



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



ANNOUNCEMENT OF VACANT POSITIONS

Publication Date	:	APRIL 19, 2024
Last Day of Acceptance of Applications	:	MAY 03, 2024

The Department of Environment and Natural Resources, Region X is an Equal Employment Opportunity Principle (EEO) advocate.

We encourage and welcome all qualified applicants regardless of disability, sexual orientation, gender identity/ expression, age, religion, and ethnicity to apply for the vacant positions.

REQUIREMENTS

1. **Letter of intent** (*scanned into 1 PDF File*), stating the specific position applied for, addressed to:

HENRY A. ADORNADO, Ph.D.

Regional Executive Director

Department of Environment and Natural Resources, Region X

Puntod, Cagayan de Oro City

Thru: **ESPERANZA M. DOMINGO**

Chief, Personnel Section

Department of Environment and Natural Resources, Region X

Puntod, Cagayan de Oro City

2. Duly accomplished Personal Data Sheet (CSC Form No. 212, Revised 2017), *all pages must be scanned and saved into 1 PDF file*
3. Work Experience Sheet (to include the number of personnel/ staff supervised), *all pages must be scanned and saved into 1 PDF file*
4. Copy of authenticated CSC Eligibility or Rating and License issued by the PRC, *all pages must be scanned and saved into 1 PDF file*

REQUIREMENTS

5. Copy of authenticated Transcript of Records and Diploma, to include Graduate and/ or Doctoral studies, *all pages must be scanned and saved into 1 PDF file*
6. Copy of Performance Rating for the last rating period, *all pages must be scanned and saved into 1 PDF file*
7. Other Supporting documents, *all pages must be scanned and saved into 1 PDF file* :
 - Training Certificates (scanned in descending order)
 - Special Orders on designations (scanned in descending order)
 - Service Record

Key- in the information and upload the supporting documents to the link:

<https://tinyurl.com/DENR10SG24APP>

Reminder: Applications with incomplete supporting documents shall not be entertained

LIST OF VACANT POSITIONS

Publication Date: APRIL 19, 2024

Last Date of Acceptance of Application: MAY 03, 2024

PLACE OF ASSIGNMENT: R10 CENRO MANOLO FORTICH

Position	Plantilla Item No.	SG/ Monthly Salary	Qualification Standards			
			Education	Training	Experience	Eligibility
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICER	OSEC-DENRB-CENRO-22-1998	24/ Php 90,078	Master's Degree or Certificate in Leadership and Management from CSC	40 hours of supervisory/management learning and development intervention	4 years of supervisory/management experience	Career Service (Professional); Second Level Eligibility

LIST OF VACANT POSITIONS

Publication Date: APRIL 19, 2024

Last Date of Acceptance of Application: MAY 03, 2024

PLACE OF ASSIGNMENT: R10 CENRO OROQUIETA CITY

Position	Plantilla Item No.	SG/ Monthly Salary	Qualification Standards			
			Education	Training	Experience	Eligibility
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICER	OSEC-DENRB-CENRO-32-1998	24/ Php 90,078	Master's Degree or Certificate in Leadership and Management from CSC	40 hours of supervisory/ management learning and development intervention	4 years of supervisory/ management experience	Career Service (Professional); Second Level Eligibility

LIST OF VACANT POSITIONS

Publication Date: APRIL 19, 2024

Last Date of Acceptance of Application: MAY 03, 2024

PLACE OF ASSIGNMENT: R10 ADMINISTRATIVE DIVISION

Position	Plantilla Item No.	SG/ Monthly Salary	Qualification Standards			
			Education	Training	Experience	Eligibility
CHIEF ADMINISTRATIVE OFFICER	OSEC-DENRB- CADOFF-45-2004	24/ Php 90,078	Master's Degree or Certificate in Leadership and Management from CSC	40 hours of supervisory/ management learning and development intervention	4 years of supervisory/ management experience	Career Service (Professional); Second Level Eligibility