



Republic of the Philippines

Department of Environment and Natural Resources, Region 10

Puntod, Cagayan de Oro City

ANNOUNCEMENT OF VACANCIES

Publication Date	:	JULY 22, 2022
Last Day of Acceptance of Application/ Online Response	:	AUGUST 05, 2022

The Department of Environment and Natural Resources, Region X is an Equal Employment Opportunity Principle advocate.

We encourage and welcome all qualified applicants regardless of disability, sexual orientation, gender identity/ expression, age, religion, and ethnicity to apply for the published vacant positions.

REQUIREMENTS:

1. Letter of Intent ([scanned into 1 PDF file](#)) stating the specific position applied for, addressed to:

HENRY A. ADORNADO, Ph.D.

Regional Executive Director

Department of Environment and Natural Resources, Region X

Puntod, Cagayan de Oro City

Thru: ESPERANZA M. DOMINGO

Chief, Personnel Section

Department of Environment and Natural Resources, Region X

Puntod, Cagayan de Oro City

2. Duly accomplished Personal Data Sheet CS Form No. 212, Revised 2017 with attached **Work Experience Sheet**, **all pages must be scanned and saved into 1 PDF file**
3. Copy of authenticated CSC Eligibility or Rating and License issued by the PRC, **all pages must be scanned and saved into 1 PDF file**
4. Copy of authenticated Transcript of Records, to include graduate studies, if applicable, **all pages must be scanned and saved into 1 PDF file**
5. Copy of Performance Rating for the last rating period (if applicable), **all pages must be scanned and saved into 1 PDF file**
6. Other supporting documents, e.g. Service Record, Training Certificates, Special Orders **all pages must be scanned and saved into 1 PDF file**

Key- in your information and upload your supporting documents to the form/ link:

<https://bit.ly/DENR10OnlineApplicationForm>

Reminder: Applications with incomplete documents shall not be entertained

Position : **PARK OPERATIONS SUPERINTENDENT IV**

Place of Assignment : Office of the Regional Director

No. of Vacant : 1

Plantilla Item No. : OSEC-DENRB-POS4-1-2014

Salary Grade : 22

Monthly Salary : Php 69,963

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree	3 years relevant experience	16 hours of relevant training	Career Service (Professional) Second Level Eligibility

Position : **INFORMATION SYSTEMS ANALYST II**
Place of Assignment : Planning and Management Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-INFOSA2-30-2014
Salary Grade : 16
Monthly Salary : Php 38,150

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree relevant to the job	1 year relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility

Position : **PLANNING OFFICER II**
Place of Assignment : Planning and Management Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-PLO2-26-2014
Salary Grade : 15
Monthly Salary : Php 35,097

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree relevant to the job	1 year relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility

Position : **PLANNING OFFICER I**
Place of Assignment : Planning and Management Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-PLO1-30-2014
Salary Grade : 11
Monthly Salary : Php 25,439

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional) Second Level Eligibility

Position : **ADMINISTRATIVE OFFICER V (SUPPLY OFFICER III)**
Place of Assignment : Administrative Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-ADOF5-114-2014
Salary Grade : 18
Monthly Salary : Php 45,203

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree	2 Years relevant experience	8 Hours relevant training	Career Service (Professional) Second Level Eligibility

Position : **ADMINISTRATIVE OFFICER II (HUMAN RESOURCE MANAGEMENT OFFICER I)**
Place of Assignment : Administrative Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-ADOF2-217-2014
Salary Grade : 11
Monthly Salary : Php 25,439

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree	None Required	None Required	Career Service (Professional) Second Level Eligibility

Position : **ADMINISTRATIVE ASSISTANT III (COMPUTER OPERATOR II)**
Place of Assignment : Administrative Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-ADAS3-20-2014
Salary Grade : 9
Monthly Salary : Php 20,402

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Completion of two years studies in college or High School graduate with relevant vocational/ trade course	1 Year relevant experience	4 Hours relevant training	Career Service(Subprofessional) Second Level Eligibility

Position : **ATTORNEY III**
Place of Assignment : Legal Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-ATY3-49-1998
Salary Grade : 21
Monthly Salary : Php 62,449

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor of Laws	1 Year relevant experience	4 Hours relevant training	RA 1080

Position : **ADMINISTRATIVE ASSISTANT I (COMPUTER OPERATOR I)**
Place of Assignment : Legal Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-ADAS1-40-2014
Salary Grade : 7
Monthly Salary : Php 17,899

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Completion of two years studies in college or High School graduate with relevant vocational/ trade course	1 Year relevant experience	4 Hours relevant training	Career Service (Subprofessional) Data Encoder (MC 6, s. 2010) First Level Eligibility

Position : **DEVELOPMENT MANAGEMENT OFFICER IV**
Place of Assignment : Conservation and Development Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-DMO4-49-2014
Salary Grade : 22
Monthly Salary : Php 69,963

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree relevant to the job	3 Years relevant experience	16 Hours relevant training	Career Service (Professional) Second Level Eligibility

Position : **ECOSYSTEMS MANAGEMENT SPECIALIST II**
Place of Assignment : Conservation and Development Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-ECOMS2-56-2014
Salary Grade : 15
Monthly Salary : Php 35,097

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree relevant to the job	1 Year relevant experience	4 Hours relevant training	Career Service (Professional) Second Level Eligibility

Position : **ECOSYSTEMS MANAGEMENT SPECIALIST I**
Place of Assignment : Conservation and Development Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-ECOMS1-73-2014
Salary Grade : 11
Monthly Salary : Php 25,439

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional) Second Level Eligibility

Position : **ADMINISTRATIVE AIDE VI (DATA CONTROLLER I)**

Place of Assignment : Conservation and Development Division

No. of Vacant : 1

Plantilla Item No. : OSEC-DENRB-ADA6-155-2014

Salary Grade : 6

Monthly Salary : Php 16,877

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Completion of two years studies in college or High School graduate with relevant vocational/ trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 6, s. 2010) First Level Eligibility

Position : **ZOOLOGY TECHNICIAN**
Place of Assignment : Conservation and Development Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-ZOOT-7-1998
Salary Grade : 6
Monthly Salary : Php 16,877

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility

Position : **ENGINEER V**
Place of Assignment : Surveys and Mapping Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-ENG5-6-1998
Salary Grade : 24
Monthly Salary : Php 88,410

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree in Engineering relevant to the job	4 years in position/s involving management and supervision	40 hours of supervisory/management learning and development intervention	RA 1080

Position : **ENGINEER II**
Place of Assignment : Surveys and Mapping Division
No. of Vacant : 2
Plantilla Item No. : OSEC-DENRB-ENG2-57-1998
OSEC-DENRB-ENG2-133-1998
Salary Grade : 16
Monthly Salary : Php 38,150

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree in Engineering relevant to the job	1 year relevant experience	4 hours relevant training	RA 1080

Position : **ENGINEER I**
Place of Assignment : Surveys and Mapping Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-ENG1-66-1998
Salary Grade : 12
Monthly Salary : Php 27,608

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree in Engineering relevant to the job	None	None	RA 1080

Position : **ADMINISTRATIVE AIDE VI (DATA CONTROLLER I)**
Place of Assignment : Surveys and Mapping Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-ADA6-156-2014
Salary Grade : 6
Monthly Salary : Php 16,877

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Completion of two years studies in college or High School graduate with relevant vocational/ trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 6, s. 2010) First Level Eligibility

Position : **CARTOGRAPHER I**
Place of Assignment : Surveys and Mapping Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-CGR1-353-1998
Salary Grade : 6
Monthly Salary : Php 16,877

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Completion of two years studies in college or High School graduate with relevant vocational/ trade course	None Required	None Required	Cartographer (MC 10, s. 2013-Cat. II)

Position : **MATHEMATICIAN AIDE I**
Place of Assignment : Surveys and Mapping Division
No. of Vacant : 2
Plantilla Item No. : OSEC-DENRB-MTHA1-95-1998
OSEC-DENRB-MTHA1-115-1998
Salary Grade : 6
Monthly Salary : Php 16,877

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility

Position : **LAND MANAGEMENT OFFICER I**
Place of Assignment : Licenses, Patents and Deeds Division
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-LAMO1-54-2014
Salary Grade : 11
Monthly Salary : Php 25,439

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional) Second Level Eligibility

Position : **ADMINISTRATIVE AIDE VI (CLERK III)**
Place of Assignment : Licenses, Patents and Deeds Division
No. of Vacant : 2
Plantilla Item No. : OSEC-DENRB-ADA6-164-2014
OSEC-DENRB-ADA6-169-2014
Salary Grade : 6
Monthly Salary : Php 16,877

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility

Position : **ADMINISTRATIVE AIDE VI (CLERK III)**

Place of Assignment : Enforcement Division

No. of Vacant : 1

Plantilla Item No. : OSEC-DENRB-ADA6-173-2014

Salary Grade : 6

Monthly Salary : Php 16,877

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility

Position : **ADMINISTRATIVE AIDE IV (CLERK II)**

Place of Assignment : PENRO Camiguin

No. of Vacant : 1

Plantilla Item No. : OSEC-DENRB-ADA4-11-2014

Salary Grade : 4

Monthly Salary : Php 14,993

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility

Position : **PLANNING OFFICER II**
Place of Assignment : PENRO Camiguin
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-PLO2-24-2014
Salary Grade : 15
Monthly Salary : Php 35,097

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree relevant to the job	1 year relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility

Position : **FOREST TECHNICIAN II**
Place of Assignment : PENRO Camiguin
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-FORT2-216-2014
OSEC-DENRB-FORT2-217-2014
Salary Grade : 8
Monthly Salary : Php 18,998

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Completion of two years studies in college	1 Year of relevant experience	4 Hours of relevant training	Career Service (Subprofessional) First Level Eligibility

Position : **FOREST TECHNICIAN I**
Place of Assignment : PENRO Camiguin
No. of Vacant : 1
Plantilla Item No. : OSEC-DENRB-FORT1-303-2014
Salary Grade : 6
Monthly Salary : Php 16,877

QUALIFICATION STANDARDS

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility