



Republic of the Philippines

Department of Environment and Natural Resources, Region 10

Puntod, Cagayan de Oro City

ANNOUNCEMENT OF VACANCIES

Date of Publication

- November 19, 2021

Last Day of Acceptance of Application/ Online Response

- **December 3, 2021**

The Department of Environment and Natural Resources, Region X is an Equal Employment Opportunity Principle advocate.

We encourage and welcome all qualified applicants regardless of disability, sexual orientation, gender identity/ expression, age, religion, and ethnicity to apply for the published vacant positions.

REQUIREMENTS

1. Letter of Intent ([scanned into 1 PDF file](#)) stating the specific position applied for, addressed to:

ARLEIGH J. ADORABLE, CESO III

Regional Executive Director

Department of Environment and Natural Resources, Region X

Puntod, Cagayan de Oro City

Thru: ESPERANZA M. DOMINGO

Chief, Personnel Section

Department of Environment and Natural Resources, Region X

Puntod, Cagayan de Oro City

2. Duly accomplished Personal Data Sheet CS Form No. 212, Revised 2017 with attached **Work Experience Sheet**, all pages must be scanned and saved into 1 PDF file
3. Copy of authenticated CSC Eligibility or Rating and License issued by the PRC, all pages must be scanned and saved into 1 PDF file
4. Copy of authenticated Transcript of Records, to include graduate studies, if applicable, all pages must be scanned and saved into 1 PDF file
5. Copy of Performance Rating for the last rating period (if applicable), all pages must be scanned and saved into 1 PDF file
6. Other supporting documents, e.g. Service Record, Training Certificates, Special Orders all pages must be scanned and saved into 1 PDF file

Key- in your information and upload your supporting documents to the form/ link:

bit.ly/3FadS2Q

Position Title	Item Number	Salary Grade	Qualification Standards			
			Education	Training	Experience	Eligibility
Park Operations Superintendent IV	OSEC-DENRB-POS4-2-2014	22	Bachelor's degree relevant to the job	3 years of relevant experience	16 hours of relevant training	CS Professional/2nd Level Eligibility
Information Officer I	OSEC-DENRB-INFO1-12-2014	11	Bachelor's degree relevant to the job	None required	None Required	CS Professional/2 nd Level Eligibility

Position Title	Item Number	Salary Grade	Qualification Standards			
			Education	Training	Experience	Eligibility
Administrative Officer II (Budget Officer I)	OSEC-DENRB-ADOF2-210-2004	11	Bachelor's degree relevant to the job	None Required	None Required	CS Professional/2nd Level Eligibility

Position Title	Item Number	Salary Grade	Qualification Standards			
			Education	Training	Experience	Eligibility
Administrative Assistant II (Data Controller II)	OSEC-DENRB-ADAS2-38-2014	8	Completion of 2 years studies in college or high school graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	CS Sub-Professional/1st Level Eligibility
Credit Officer I	OSEC-DENRB-CROF1-11-1998	9	Bachelor's degree	None Required	None Required	CS Professional/2 nd Level Eligibility

Position Title	Item Number	Salary Grade	Qualification Standards			
			Education	Training	Experience	Eligibility
Attorney IV	OSEC-DENRB- ATY4-7-2014	23	Bachelor of Laws	2 years of relevant experience	8 hours of relevant training	RA 1080 Lawyer

Position Title	Item Number	Salary Grade	Qualification Standards			
			Education	Training	Experience	Eligibility
Information Systems Analyst III	OSEC-DENRB- INFOSA3-20- 2014	19	Bachelor's Degree Relevant to the Job	2 years of relevant experience	8 hours of relevant training	CS Professional/ 2 nd Level Eligibility

Position Title	Item Number	Salary Grade	Qualification Standards			
			Education	Training	Experience	Eligibility
Development Management Officer V	OSEC-DENRB-DMO5-41-2014	24	Master's Degree or Certificate in Leadership and Management from the CSC	4 years of Supervisory/Management Experience	40 hours of Supervisory/Management Learning and Development Intervention	CS Professional/2nd Level Eligibility
Development Management Officer I	OSEC-DENRB-DMO1-59-2014	11	Bachelor's degree relevant to the job	none required	none required	CS Professional/2nd Level Eligibility

Position Title	Item Number	Salary Grade	Qualification Standards			
			Education	Training	Experience	Eligibility
Engineer I	OSEC-DENRB-ENG1-66-1998	12	Bachelors degree in Engineering <i>relevant to the job</i>	none required	none required	RA 1080
Cartographer I	OSEC-DENRB-CGR1-373-1998 <i>AND</i> OSEC-DENRB-381-1998	6	Completion of 2 years studies in college or high school graduate with relevant vocational/trade course	none required	none required	CSC MC 10 S 2013 Category II (Completion of 1 year of Very Satisfactory Actual Work Performance); Cartographer Eligibility
Mathematician Aide I	OSEC-DENRB-MTHA1-110-1998	6	Completion of 2 years studies in college	None required	None Required	CS Sub- professional/ 1 st Level Eligibilityh

Position Title	Item Number	Salary Grade	Qualification Standards			
			Education	Training	Experience	Eligibility
Forester I	OSEC-DENRB-FORST1-827-1998	11	Bachelor's degree in Forestry	none required	none required	RA 1080 Forester
Administrative Aide VI (Data Controller I)	OSEC-DENRB-ADA6-168-2014	6	Completion of 2 years studies in college or high school graduate with relevant vocational/trade course	none required	none required	Data Encoder (MC 11 s.96 Category I); CS Sub-Professional/1st Level Eligibility

Position Title	Item Number	Salary Grade	Qualification Standards			
			Education	Training	Experience	Eligibility
Special Investigator II	OSEC-DENRB-SPI2-37-1998	15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	CS Professional/2nd Level Eligibility

Position Title	Item Number	Salary Grade	Place of Assignment	Qualification Standards			
				Education	Training	Experience	Eligibility
Supervising Ecosystems Management Specialist	OSEC-DENRB-SVEMS-60-2014	22	PENRO Bukidnon	Bachelor's degree relevant to the job	3 years of relevant experience	16 hours of relevant training	CS Professional/2nd Level Eligibility
Development Management Officer IV	OSEC-DENRB-DMO4-51-2014	22	CENRO Manolo Fortich	Bachelor's degree relevant to the job	3 years of relevant experience	16 hours of relevant training	CS Professional/2nd Level Eligibility
Development Management Officer IV	OSEC-DENRB-DMO4-52-2014	22	CENRO Don Carlos	Bachelor's degree relevant to the job	3 years of relevant experience	16 hours of relevant training	CS Professional/2nd Level Eligibility

Position Title	Item Number	Salary Grade	Place of Assignment	Qualification Standards			
				Education	Training	Experience	Eligibility
Supervising Ecosystems Management Specialist	OSEC-DENRB-SVEMS-63-2014	22	PENRO Misamis Oriental	Bachelor's degree relevant to the job	3 years of relevant experience	16 hours of relevant training	CS Professional/2nd Level Eligibility
Development Management Officer IV	OSEC-DENRB-DMO4-57-2014	22	CENRO Initao	Bachelor's degree relevant to the job	3 years of relevant experience	16 hours of relevant training	CS Professional/2nd Level Eligibility

Position Title	Item Number	Salary Grade	Qualification Standards			
			Education	Training	Experience	Eligibility
Engineer II	OSEC-DENRB-ENG2-170-1998	16	Bachelors degree in Engineering <i>relevant to the job</i>	none required	none required	RA 1080