



## DENR-10 Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Common Use Office Supplies (procured at PS-DBM)	Regional Office-10	Shopping-Ordinary/ Regular Office & Equipment (Sec.52.1.a)					GOP	4,224,000.00	4,224,000.00		
	ICT Office Supplies	Regional Office-10	Shopping-Ordinary/ Regular Office & Equipment (Sec.52.1.a)					GOP	4,026,000.00	4,026,000.00		
	<u>ICT Training</u> Catering Services/ Food, Venue and Accommodation/ Food & Venue/ Trainings & Workshop/ Learning Events	Regional Office-10	Negotiated Procurement- Small Value Procurement/ Shopping					GOP	113,000.00	113,000.00		
	<u>Trainings</u> Catering Services/ Food, Venue and Accommodation/ Food & Venue/ Trainings & Workshop/ Learning Events	Regional Office-10	Negotiated Procurement- Small Value Procurement/ Shopping					GOP	4,274,000.00	4,274,000.00		
	<u>Accountable Forms</u>	Regional Office-10	Negotiated Procurement-Agency to Agency					GOP	200,000.00	200,000.00		
	<u>Animal/ Zoological Supplies</u>	Regional Office-10	Shopping					GOP	300,000.00	300,000.00		
	<u>Drugs and Medicines</u> heavy duty sphygmomanometer/ infrared thermometer/povidone iodine/sterile gauze/ elastic bandage/alcohol/adhesive bandage/ibuprofen paracetamol/ blood glucose meter/ sugar tester	Regional Office-10	Negotiated Procurement- Small Value Procurement/ Shopping					GOP	100,000.00	100,000.00		
	<u>Fuel, Oil and Lubricants</u> Fuel, Oil, Lubricants and other Vehicle Maintenance Supplies and Materials	Regional Office-10	Shopping					GOP	2,596,000.00	2,596,000.00		
	<u>Office Equipment</u> Steel Cabinets/ Water Dispenser/Executive Table/ Office Chairs/ Open Steel Rack/ Aircconditioner/ Television	Regional Office-10	Negotiated Procurement- Small Value Procurement/ Shopping					GOP	450,000.00	450,000.00		
	<u>Information and Communications Technology Equipment</u> CISCO Switch Router/ Portable USB External Hard Drive 2TB/ 4TB External Hard Drive SATA/ 24 Port Patch Panel/ Computer Desktop	Regional Office-10	Negotiated Procurement-Small Value Procurement/ Shopping					GOP	780,000.00		780,000.00	
	<u>Communication Equipment</u> Telephone/ Mobile Phones/ Fax Machines/ Handfield Radio	Regional Office-10	Negotiated Procurement-Small Value Procurement/ Shopping					GOP	70,000.00		70,000.00	



Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<u>Printing Equipment</u> Printers/ Plotter/ Photocopiers	Regional Office-10	Negotiated Procurement-Small Value Procurement/ Shopping					GOP	270,000.00		270,000.00	
	<u>Technical and Scientific Equipment</u> Geo-tagged Equipment/ GPS/ CCTV Camera	Regional Office-10	Shopping					GOP	110,000.00		110,000.00	
	<u>Books</u> Various Legal Books							GOP	20,000.00	20,000.00		
	<u>Other Supplies and Materials</u>							GOP	4,228,000.00	4,228,000.00		
	<u>Water Services</u>	Regional Office-10						GOP	3,768,000.00	3,768,000.00		
	<u>Electricity Services</u>	Regional Office-10						GOP	7,823,000.00	7,823,000.00		
	<u>Postage and Courier Services</u>	Regional Office-10						GOP	262,000.00	262,000.00		
	<u>Mobile</u>	Regional Office-10						GOP	548,000.00	548,000.00		
	<u>Landline</u>	Regional Office-10	Shopping					GOP	1,191,000.00	1,191,000.00		
	<u>Internet Subscription</u>	Regional Office-10	Shopping					GOP	933,000.00	933,000.00		
	<u>Cable, Satellite, Telegraph and Radio Services</u>	Regional Office-10	Negotiated Procurement- Small Value Procurement					GOP	160,000.00	160,000.00		
	<u>Survey</u>	Regional Office-10						GOP	1,600,000.00	1,600,000.00		
	<u>Extra Ordinary and Miscellaneous</u>	Regional Office-10						GOP	136,000.00	136,000.00		
	<u>Other Professional Services</u> Hiring of Assisting Professional/ Evaluator/ Documentor/ Photographer/ Videographer	Regional Office-10						GOP	12,215,000.00	12,215,000.00		
	<u>Security Services for CY 2021</u>	Regional Office-10	Public Bidding	as per Approved Bidding Schedule	as per Approved Bidding Schedule	as per Approved Bidding Schedule	as per Approved Bidding Schedule	GOP	1,312,000.00	1,312,000.00		
	<u>Repair and Maintenance of Various Office Equipment</u>	Regional Office-10	Shopping					GOP	291,000.00	291,000.00		
	<u>Repair/ Maintenance of Various Information Technology and Communication Equipment (ICT)</u>	Regional Office-10	Shopping					GOP	485,000.00	485,000.00		
	<u>Repair and Maintenance of Various Printing Equipment</u>	Regional Office-10	Shopping					GOP	165,000.00	165,000.00		
	<u>Repair and Maintenance of Various Technical and Scientific Equipment</u>	Regional Office-10	Shopping					GOP	20,000.00	20,000.00		
	<u>Repair and Maintenance of Various Motor Vehicles</u>	Regional Office-10	Shopping					GOP	1,020,000.00	1,020,000.00		
	<u>Repairs and Maintenance - Furniture and Fixtures</u>	Regional Office-10	Shopping					GOP	100,000.00	100,000.00		



Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<u>Insurances</u> Building/ Motor Vehicle Insurance	Regional Office-10	Negotiated Procurement-Agency to Agency					GOP	1,200,000.00	1,200,000.00		
	<u>Advertising Services</u>	Regional Office-10	Shopping					GOP	129,000.00	129,000.00		
	<u>Printing and Publication</u> Publication & Printing Services (Newspaper/ other publication or printing entity)	Regional Office-10	Shopping					GOP	232,000.00	232,000.00		
	<u>Rents-Building and Structures</u>	Regional Office-10	Shopping					GOP	40,000.00	40,000.00		
	<u>Library and Other Reading Materials Subscription</u>	Regional Office-10						GOP	80,000.00	80,000.00		
	<u>Other Subscription</u>	Regional Office-10						GOP	100,000.00	100,000.00		
	<u>Other Maintenance and Operating Services</u>							GOP	1,980,000.00	1,980,000.00		
	<u>Motorcycle (22 units)</u>	Regional Office-10/ Enforcement Division	Public Bidding	as per Approved Bidding Schedule	as per Approved Bidding Schedule	as per Approved Bidding Schedule	as per Approved Bidding Schedule	GOP	2,420,000.00		2,420,000.00	
	<u>Mini Dumptruck/ Light Cargo Truck (1 unit)</u>	Regional Office-10/ Enforcement Division	Public Bidding	as per Approved Bidding Schedule	as per Approved Bidding Schedule	as per Approved Bidding Schedule	as per Approved Bidding Schedule	GOP	2,000,000.00		2,000,000.00	
	<u>4x4 Pick-up</u>	Regional Office-10/ Enforcement Division	Public Bidding	as per Approved Bidding Schedule	as per Approved Bidding Schedule	as per Approved Bidding Schedule	as per Approved Bidding Schedule	GOP	2,100,000.00		2,100,000.00	

#### DEFINITION

**1. PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.

**2. PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.

**3. PMO/End User** - Unit as proponent of program or project

**4. Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.

**5. Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).

**6. Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund

**7. Estimated Budget** - Agency approved estimate of project/program costs

**8. Remarks** - brief description of program or project

#### Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

Prepared by:

**ROGELITO D. URBIZTONDO**  
Chief, Procurement Services Section

Certified Fund Available/  
Certified Appropriate Funds Available:

**CHAREL C. ACTA, CPA**  
Chief Regional Accountant

Approved by:

**ARLEIGH J. ADORABLE, CESO III**  
Regional Executive Director