

GIS OPERATOR

NO. OF VACANCY	: ONE(1)
Office	: DENR Region-10
Employment Status	: Job Order
Rate	: P20,000/month
Minimum Qualifications	: College degree, with GIS coursework (Preferably BS Forestry, Engineering, IT- related) : Knowledge on how to operate and use ArcGIS Pro or ArcMap <i>***Skills test may be administered</i>
Desired Qualifications	: Ability to collect, analyze and summarize spatial data : Basic Knowledge of cartographic design : Understand geodatabase and schema : Proficient in Microsoft Office software : Basic Programming Knowledge : Familiarity with SQL and database management : Knowledge in maintaining system – hardware, software and peripherals
Work Experience	: None required

GIS OPERATOR

1. Letter of Intent ([scanned into 1 PDF file](#)) stating the specific position applied for, addressed to:

HENRY A. ADORNADO, Ph.D.

Regional Executive Director

Department of Environment and Natural Resources, Region X

Puntod, Cagayan de Oro City

Thru: ESPERANZA M. DOMINGO

Chief, Personnel Section

Department of Environment and Natural Resources, Region X

Puntod, Cagayan de Oro City

2. Duly accomplished Personal Data Sheet CS Form No. 212, Revised 2017, **all pages must be scanned and saved into 1 PDF file**

3. Work Experience Sheet (if applicable), **all pages must be scanned and saved into 1 PDF file**

3. Copy of authenticated CSC Eligibility or Rating and License issued by the PRC (if applicable), **all pages must be scanned and saved into 1 PDF file**

4. Copy of authenticated Transcript of Records, to include graduate, if applicable, **all pages must be scanned and saved into 1 PDF file**

5. Other supporting documents, e.g. Service Record, Training Certificates, Special Orders **all pages must be scanned and saved into 1 PDF file**

Key- in your information and upload your supporting documents to the form/ link:

<https://tinyurl.com/yrdmmsp9>